



COMMUNITY ENGAGEMENT AND DEVELOPMENT PROGRAM
FOLLOW UP FORM

PROJECT NAME: _____

DATE(S): _____ **LOCATION:** _____

CONTACT INFORMATION:

Contact Person: _____

Name of Organization: _____

Address: _____ **Postal Code:** _____

Home Phone: _____ **Work Phone:** _____ **Fax:** _____

Email: _____

Communities within the District that were represented: _____

Please indicate which groups participated and approximately how many participants.

- | | |
|--|---|
| <input type="checkbox"/> Children _____ | <input type="checkbox"/> Newcomers to Canada _____ |
| <input type="checkbox"/> Youth _____ | <input type="checkbox"/> First Nation/Metis _____ |
| <input type="checkbox"/> Adults _____ | <input type="checkbox"/> Seniors _____ |

How many volunteers were utilized to make this project a reality? _____

How did you recruit volunteers?

On your application you indicated desired program outcomes, which of these were met? Which were not? Why?

Were any barriers for participants reduced because of the Community Engagement & Development Program? If yes, please explain.

What was the greatest success of this project?

What was the biggest challenge in implementing this project?

BUDGET

Expense	*Approved <i>(circle yes or no)</i>	Amount	Revenue	Amount
	Y N	\$		\$
	Y N	\$		\$
	Y N	\$		\$
	Y N	\$		\$
	Y N	\$		\$
	Y N	\$		\$
	Y N	\$		\$
	Y N	\$		\$
	Y N	\$		\$
TOTAL			TOTAL	

**Approved expenses are those that were indicated on the approval letter.*

I, _____ certify this to be an accurate account of the
Contact signature

above project.

Attach to this follow-up report:

- *Copies of actual receipts for approved expenses.*
- *Copies of promotional items (ie: brochures, newspaper ads or write ups, posters, programs, photos, etc.).*

Completed follow-up with the above supporting materials, must be received within 30 days of project completion to the address below:

Prairie Central District for Sport Culture and Recreation
 c/o Community Engagement & Development Program
 Box 370
 Southey, SK S0G 4P0
 Fax: 306-726-2052



January 2018