



MICRO-GRANT CRITERIA

PROGRAMS + INITIATIVES FOR PRIDE MONTH 2025

Purpose: To promote the capacity-building benefits of sport, culture, and recreation, this microgrant provides financial support to organizations within the Prairie Central District for Sport, Culture and Recreation (PCDSCR). Funded initiatives must align with the *Framework for Recreation in Canada* and focus on inclusion and accessibility for the 2SLGBTQIA+ community by:

- **Fostering Belonging** – Creating inclusive spaces where 2SLGBTQIA+ individuals feel welcomed and valued.
- **Raising Awareness** – Increasing understanding of 2SLGBTQIA+ identities and experiences.
- **Promoting Pride** – Celebrating and empowering 2SLGBTQIA+ voices and culture.
- **Encouraging Allyship** – Building meaningful support and advocacy from allies.
- **Supporting Well-Being** – Enhancing mental health and community connection.
- **Increasing Visibility** – Sparking local dialogue and raising 2SLGBTQIA+ visibility.

Eligibility: Municipal/First Nation Recreation Authorities (Community Recreation Board/Department/ Director) or non – profit volunteer community groups and schools. Community group/organization must reside within the District boundaries. Organizations must connect with a local, regional or provincial Pride Organization for advice and/or support.

Grant Amounts: \$100.00 – \$500.00

All initiatives and related revenues and expenditures will fall between June 1, 2025, and June 30, 2025.

Application due date: **May 23, 2025**

Grant Criteria:

- Applications will be submitted on the “Application form” and will be received by the PCDSCR on or post marked for the appropriate due date.
- The initiative/project will be based on and address the needs of the community
- The application must have two different signatures. One signature of the initiative/project contact and another signature of the recreation authority (Recreation Director/Recreation Board). In the absence of a Recreation Authority, it can be signed by the Town Administrator/Chief. The Recreation Authority does not assume financial responsibility for the initiative; their signature ensures awareness of the initiative.
- Successful grant applicants will:
 - advertise the initiative throughout the immediate area encouraging participation from surrounding communities.
 - include the PCDSCR, SPRA and Saskatchewan Lotteries logos on all promotional materials for the project. Copies of promotional material will be submitted with follow up.
 - send 2-3 photos and/or participant comments of the event upon follow up. It is the responsibility of the recipient to ensure photo release forms have been signed.
- Follow-up reports and support materials must be received by the PCDSCR office within 30 days of initiative/project completion. Once the follow-up reports have been submitted and approved, the funds will be released to the appropriate organization.

Ineligible Expenses	Exceptions
fundraisers, performances, repeat initiatives / projects, AV equipment, laptops, TV and stereos, etc.	
capital -construction, renovation, retrofit and repairs to buildings/facilities	
regular maintenance and operation costs of facilities	operation costs that are directly related to the initiative/project supported by this grant to a maximum of 15% of total grant allocation. Power/Heat/Water- Bills
retroactive projects – projects cannot start prior to application deadline	
property taxes or insurance	
alcoholic beverages or tobacco	Following Traditional Protocol
food or food related costs (this includes catering supplies, coffee, coffee pots, etc.)	food related costs - volunteer recognition events to maximum of 20% of total grant allocation OR food used as part of programming- ie decorating cupcakes
membership fees	
cash donations, prizes, awards, trophies, honorariums (cash gifts), etc.	Elder honorariums to a maximum of \$150.00/day Awards – Volunteer Recognition Events Volunteers travel specific to the initiative/project– at a rate of \$.45/km
out-of-province activities and travel	
out-of-province equipment purchases	when equipment is not available in province
uniforms or personal items	
subsidization of wages for existing full-time employees	subsidization of staff – specific to the initiative / project.

Tips:

- Please remember that when applying for a grant, it is not always guaranteed that you will be a successful recipient. It is important to review the grant criteria prior to applying.
- The budget should be balanced. Expenses = Revenues
- Save your receipts for all initiative/project expenses. Copies of actual receipts for expenses are required with the follow-up report.
- Provide thorough detail on your initiative.
- If you are unsure about whether your initiative fits the criteria, be sure to contact the PCDSR Community Consultants and discuss your ideas.

Connect with Prairie Central District Community Consultant if you have questions:

Aileen Martin: 306-726-2087 aileen@prairiecentral.ca



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