



COMMUNITY ENGAGEMENT AND DEVELOPMENT PROGRAM

FRAMEWORK IN ACTION

CRITERIA

Purpose: To promote the capacity building benefits of sport, culture, and recreation programs by providing financial support to organizations in communities within the Prairie Central District for Sport, Culture and Recreation (PCDSCR) to align initiatives with the Framework for Recreation: In Canada.

Eligibility: Municipal/First Nation Recreation Authorities (Community Recreation Board/Department/ Director) or non – profit volunteer community groups and schools. Community Group/organization must reside within the District boundaries.

Grant Amounts: \$100.00 – \$1,000.00

Communities can apply for more than one grant but will not be approved for more than \$1,000 in grants annually. All initiatives and related revenues and expenditures will conform to the PCDSCR fiscal year April 1st to March 31st.

Application due dates: March 15, 2023 / May 15, 2023 / August 15, 2023 / November 15, 2023

***Recreation** is the experience that results from freely chosen participation in physical, social, intellectual, creative, and spiritual pursuits that enhance individual and community wellbeing. Recreation may include sport, culture, or recreation experiences.*

FRAMEWORK GOALS – Great Resource ... Check it out!

1. ACTIVE LIVING - Foster active living through physical recreation

- Participation throughout life
- Physical literacy
- Play
- Reduce sedentary behaviours

2. INCLUSION AND ACCESS - Increase inclusion and access to recreation for populations that face constraints to participation

- Equitable participation for all, regardless of socioeconomic status, age, culture, race, Aboriginal status, gender, ability, sexual orientation, or geographic location

3. CONNECTING PEOPLE AND NATURE - Help people connect to nature through recreation

- Natural spaces and places
- Comprehensive system of parks
- Public awareness and education
- Minimize negative impacts

4. SUPPORTIVE ENVIRONMENTS - Ensure the provision of supportive physical and social environments that encourage participation in recreation and build strong, caring communities

- Provide essential spaces and places
- Use existing structures and spaces for multiple purposes
- Renew infrastructure
- Active transportation
- Partnerships in social environment
- Recreation education
- Assessment tools
- Align community initiatives

5. RECREATION CAPACITY - Ensure the continued growth and sustainability of the recreation field

- Collaborative system
- Career development
- Advanced education
- Capacity development Community leadership
- Volunteers
- Knowledge development



Grant Criteria:

- Applications will be submitted on the “Application form” and will be received by the PCDSR on or post marked for the appropriate due date.
- The initiative/project will be based on and address the needs of the community
- The application form will provide a list of desired outcomes that will reflect sport, culture and/or recreation benefits.
 - Examples of project outcomes:
 - Participants will adopt a more physically active lifestyle
 - Participants gain a stronger self-image.
 - Participants will develop/gain new skills
- The application must have two different signatures. One signature of the initiative/project contact and another signature of the recreation authority (Recreation Director/Recreation Board). In the absence of a Recreation Authority, it can be signed by the Town Administrator/Chief. The Recreation Authority does not assume financial responsibility for the initiative; their signature ensures awareness of the initiative.
- Applications for repeat initiatives or performances will not be accepted.
- Applications for one-time events that do not provide learning opportunities, skill-development or promote continued community capacity building will not be accepted.
- Successful grant applicants will:
 - advertise the initiative throughout the immediate area encouraging participation from surrounding communities.
 - include the PCDSR, SPRA and Saskatchewan Lotteries logos on all promotional materials for the project. Copies of promotional material will be submitted with follow up.
 - send 2-3 photos and/or participant comments of the event upon follow up. It is the responsibility of the recipient to ensure photo release forms have been signed.
- Follow-up reports and support materials must be received by the PCDSR office within 30 days of initiative/project completion. Once the follow-up reports have been submitted and approved, the funds will be released to the appropriate organization.

Tips:

- Please remember that when applying for a grant, it is not always guaranteed that you will be a successful recipient. It is important to review the grant criteria prior to applying.
- The budget should be balanced. Expenses = Revenues
- Save your receipts for all initiative/project expenses. Copies of actual **receipts** for expenses are required with the follow-up report.
- Provide thorough detail on your initiative.
- If you are unsure about whether your initiative fits the criteria, be sure to contact the PCDSR Community Consultants and discuss your ideas.

| Ineligible Expenses | Exceptions |
|--|--|
| fundraisers, performances, repeat initiatives / projects, AV equipment, laptops, TV and stereos, etc | |
| capital -construction, renovation, retro-fit and repairs to buildings/facilities | |
| regular maintenance and operation costs of facilities | operation costs that are directly related to the initiative/project supported by this grant to a maximum of 15% of total grant allocation. Power/Heat/Water- Bills |
| retroactive projects – projects cannot start prior to application deadline | |
| property taxes or insurance | |
| alcoholic beverages or tobacco | |
| food or food related costs (this includes catering supplies, coffee, coffee pots, etc.) | food related costs - volunteer recognition events to maximum of 20% of total grant allocation |
| membership fees | |
| cash donations, prizes, awards, trophies, honorariums (cash gifts), etc. | Elder honorariums to a maximum of \$150.00/day Awards – Volunteer Recognition Events Volunteers travel specific to the initiative/project– at a rate of \$.45/km |
| out-of-province activities and travel | |
| out-of-province equipment purchases | when equipment is not available in province |
| uniforms or personal items | |
| subsidization of wages for existing full-time employees | subsidization of staff – specific to the initiative / project. |



Would this
qualify?

Connect with the Prairie Central District Community Consultants if you have questions:

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