PRAIRIE CENTRAL DISTRICT
SPORT • CULTURE • RECREATION

VOLUNTEER RECOGNITION PROGRAM FOLLOW-UP FORM

PROJECT NAME:

DATE(S):_____ **LOCATION:** _____

CONTACT INFORMATION:

Contact Person:

Name of Organization:

Mailing Address:

Postal Code:

Email: **Phone:**

How would you prefer to receive your reimbursement?

Please provide the email address for an Electronic Funds Transfer (EFT), OR let us know who the cheque should be made payable to:

Please provide a brief report on how the grant funds were spent and the benefits that resulted from the project.

EXPENSES		REVENUE	
_____	$ _____	_____	$ _____
_____	$ _____	_____	$ _____
_____	$ _____	_____	$ _____
_____	$ _____	_____	$ _____
_____	$ _____	_____	$ _____
TOTAL EXPENSES	$ _____	TOTAL REVENUE	$ _____

(note Expenses shold EQUAL Revenues)

I _____certify this to be an accurate account of the above project.

Contact signature

Attach to this follow-up report:

- *Copies of actual receipts*
- *Copies of promotional items (ex: brochures, newspaper ads or write-ups, posters, programs, photos, etc.)*

Completed follow-up with the above supporting materials will be received within 30 days of project completion at the address below:

Prairie Central District for Sport Culture and Recreation
Volunteer Recognition Program
Box 818, Wynyard, SK S0A 4T0
aileen@prairiecentral.ca

SASK LOTTERIES

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